



INFORMATION FOR APPLICANTS REQUESTING HANDICAP PARKING PERMITS

FIRST TIME APPLICANTS FOR HANDICAP TAGS OR PLACARDS:

1. All persons with a **current** DC driver's license must come to the DMV Medical Review Office at 301 C Street, NW, Room 1033, Washington, DC, 20001 between 8:15 am – 3:00 pm – Tuesday – Saturday to complete an application for a Handicap Parking Permit.
2. If the disabled person possesses a current DC driver's license and cannot appear in person, he/she **must** voluntarily surrender their DC driver's license.
3. If the disabled person is a DC resident and elects to receive handicap tags instead of the handicap placard, he/she **must** return the original license plates in exchange for handicap license plates.
4. If the application is approved, the applicant may be issued either tags or placard, **not both**. By law, only one (1) handicap parking placard or one (1) set of handicap tags may be issued to an individual.
5. The handicap form included in this package **must** be completed by the applicant and by his/her physician.
6. It is very important to note that the form be **notarized**.
7. In addition to the Handicap Application, a brief medical history report is required on the doctor's stationery. If X-rays were taken, the history report should also include any findings from the X-rays results. **Do not bring the actual X-ray to DMV.**

TO RENEW A HANDICAP PLACARD:

1. Renewal may be accomplished through the mail for DC resident only. However, the placard, along with a written statement or photocopy of a current DC driver's license, or DC non-drivers identification card must accompany your request. Upon receipt of the placard, the Medical Review Staff will mail a new placard valid for **one (1) year only**.
2. You may also bring your old placard to the DC DMV Medical Review Office for renewal. The person coming in to renew the placard **must** have the appropriate identification, such as a current driver's license or a state issued non-driver Identification card. If the person picking up the placard is not the disabled person, appropriate identification, and a written statement from the disabled person, along with a copy of their identification will be required before the placard is issued.